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GOOGLE
accessing your new BISD student account

You have a BISD Google Account!

All staff and students have been issued Google Education Accounts. Using Google will allow for real-time collaboration, stream-lined processes & access to all of your school files anytime, from any device.

1. Your username is formatted like the example below

Example Student:
Max S. Callaway, Student ID - 17654, Graduates 2016

maxscal5416@g.birdvilleschools.net

Naming Convention:
first 3 letters of first name, middle initial*, first 3 letters of last name, last 2 digits of student ID number, last 2 digits of graduation year
**students without middle names will just leave this letter out*

2. Your Password=

Your birthdate: mmddyyyy (no spaces, no dashes, no slashes)

3. Open or Install Google Chrome on your computer

In the URL address bar type: drive.google.com

4. Enter your login information from #1 & #2

You now have access to all of the files you create or upload to Google drive from any computer with web access. You can share files for collaboration. Upload existing files from your computer to Google drive.

5. Your Google E-mail

E-mail address: username(see #1)@g.birdvilleschools.net

6. Google on your mobile devices

If you wish to access your Google files on your smart phone or tablet you can download the free Google Drive App by visiting the Google Play Store or the iTunes App Store.

Once installed, you will need to log-in again with your BISD Google username and password.